

## **BUSINESS ANALYST**

Optimi is looking for an analytical individual with strong leadership skills to join a team as a Business Analyst. The successful candidate should have exposure to projects, business solution design, stakeholder management and process engineering.

### **Requirements:**

- Bachelor's Degree in a related field (preferably Industrial Engineering) . Further Studies in Project management would be advantageous.
- A Minimum of 3 years' experience.
- Must be computer Literate (MS Office, Excel, Word, PowerPoint, MS Visio, Projects and SQL would be an asset).
- Must be fluent in English.
- Must be able to prioritize and meet deadlines.
- Own Transport (Beneficial).

### **Duties:**

- Defining and developing detailed project plans.
- Managing the project budget.
- Identifying areas for improvement, facilitating workshops, preparing detailed specifications and business cases as well as developing solutions that are cost effective, efficient and scalable.
- Identifying key stakeholders and ensure buy-in and alignment. Furthermore, track and report on project milestones with regular feedback to stakeholders and sponsor.
- Managing challenges around the project and escalating issues along with high risks when necessary.
- Prioritizing tasks from applying a systematic approach to problem solving to contributing strategic business goals and contributing to the broader project team.

The position is based in Centurion.

Please note that preference will be given to candidates with the required experience.

Kindly send your CV stating the job title in the subject line to [recruitment@optimi.co.za](mailto:recruitment@optimi.co.za)

Should you not receive a call from us in 14 days, please consider your application unsuccessful.